

Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 16th MAY 2024 AT 7:15PM
AT THE STOCKBRIDGE TOWN HALL,
STOCKBRIDGE

Present: Cllrs D Halle (Chair), M Porter, A Marshall, D Smith,
H Jackson, A Lawrence A Parr, M Nadal,
B Powell (late)

Cllrs D Drew (late), I Jeffery

Apologies: Cllrs None

Clerk: Belinda Baker

Public attendance: Two

C/24/024 **Election of Chair of the Council**

Cllr Halle was proposed by Cllr Nadal and seconded by Cllr Porter he was voted as Chair unanimously. Cllr Porter was proposed as Vice Chair by Cllr Marshall, seconded by Cllr Jackson he was voted as Vice Chair unanimously.

C/24/025 **Apologies**

There were none.

C/24/026 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning items on the agenda**

Cllr Parr declared an interest in works to the cemetery memorials C/24/036.

Cllr Powell joined the meeting

C/24/027 **Minutes of the Council Meeting held on 18th April 2024**

a. To approve and sign the minutes of 18th April 2024.

The Council agreed to change “expose” to “potentially expose” C/24/009. The minutes were agreed as a true record of the meeting and were signed by the Chair.

b. To deal with matters arising not on the agenda

- HALC was holding a consultation regarding standards in public life.
- Test Valley School was being renamed as Danebury School as it was now part of an Academy. The uniform was being changed as was the length of the school day.
- TVBC would be holding a communities workshop. No Councillor was able to attend.

c. To deal with any correspondence

- It was noted that Cllr Foord had resigned from the Council.

C/24/028 **Borough and County Councillor Reports**

Cllr Jeffery attended but had not been able to provide a report. The Clerk

Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 16th MAY 2024 AT 7:15PM AT THE STOCKBRIDGE TOWN HALL, STOCKBRIDGE

queried the payment of CIL for the houses at the Tallet. Cllr Jeffery said he would take the matter up.

Action: Clerk

C/24/029

Public Participation

One member of the public attended. He had written a report on the importance of retaining the chemist on the High Street. The report had been circulated to the Cllrs. He said the Drs Surgery had disagreed with some of the issues raised and clarified some important points on the legislation under which the surgery operated which had been misunderstood. He said the purpose of his article was to encourage residents to consider taking some of their health issues to the Chemist first. He said the loss of the facility would cost Stockbridge dearly. The PC agreed to put an article in the newsletter to ask residents to use the facility more.

Action: Clerk

Cllr Drew joined the meeting

C/24/030

Stockbridge High Street

a. Disabled parking signage

A new sign had been ordered by the Clerk.

Action: Cllr Halle

b. Installation of crossing between Co-op and Greengrocer

There was no update on the installation. The Clerk asked for suggestions of where to install the planters when they had been removed. The suggestions of the Primary school and the allotments was discussed. The Clerk was asked to approach the school.

Action: Clerk

c. Update on HCC's parking survey

Cllr Parr had submitted a FOI request to HCC. The reply she had received had been circulated to Cllrs. The reply appeared not to be in agreement with the reply that the Clerk had been given by Ms Ware C/23/088c and C/23/223c. Cllr Parr agreed to go back to HCC to ask for clarity. Cllr Drew was unable to provide a reason for this anomaly. Cllr Lawrence said he felt that HCC was running the risk of exposing any decision, that came as a result of the survey, to judicial review because of this obfuscation. Cllr Drew said he would ask for clarity from the officers.

Action: Cllr Parr

d. Update from VDS WG

Cllr Nadal had forwarded Cllr Lawrence's comments to TVBC to ask them to consider including these amendments without requiring consultation and further costs.

Action: Cllr Nadal

C/24/031

Old London Rd Safety Project

Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 16th MAY 2024 AT 7:15PM AT THE STOCKBRIDGE TOWN HALL, STOCKBRIDGE

Cllr Porter explained that a WG of residents, the Headteacher, Cllr Drew and the Clerk had met an HCC officer to consider issues raised by the Headteacher and residents. The Officer had agreed that the crossings on both sides of the carriageway outside the White Hart, needed narrowing. He also said that the corner at the top of Old London Rd needed to be tighter to reduce traffic speed. The officer had agreed to supply a written response in 14 days.

C/24/032

Resilience WG

It was acknowledged that the WG needed to develop a plan for Stockbridge which would be used to assist residents in the event of an emergency, whatever form that emergency might take. The Clerk agreed to send to Cllr Marshall contact details of members the public who had shown an interest in assisting. Agreement on the Terms of Reference was referred to the following month.

Action: Cllr Marshall, Clerk

C/24/033

Trout 'n About

Cllr Powell said that some prominent members of the High Street traders had agreed to take out sponsorship but sadly others had not. He said he was close to finalising the traffic management plan and road closure. He acknowledged that HCC had waived the fee for this. He said the High Street would be closed at the Test bridge and at the White Hart roundabout and this measure would ensure a safer experience for all. He explained that he would be charging £5 for parking but this fee would include a programme and a raffle ticket. He believed that these changes would ensure more money would come back into Stockbridge. It was agreed for an article to be in the next newsletter.

Action: Cllr Powell, Clerk

C/24/034

Recreation Ground

a. Receive Playground inspection report

The quarterly inspection report from Vitaplay had been circulated before the meeting. It was agreed that the boards on the climbing frame would need replacing. The Clerk was asked to obtain quotations. It was agreed that Cllr Porter would take on the Cllr responsibility of the playground.

Action: Clerk

b. Update on enhanced uses of the ground

There would be a meeting the following week to establish a policy for the trust to allow alternative uses of the ground. Cllr Powell said the storage facility would likely be installed in July. The Council agreed to promote alternative use of the ground in the forthcoming newsletter.

Action: Clerk

C/24/035

Infrastructure -update on Council projects

a. Phone Boxes

The work by the lengthsman in West Tytherley (C/24/013a) had not yet been undertaken.

b. Cycle Path

Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 16th MAY 2024 AT 7:15PM AT THE STOCKBRIDGE TOWN HALL, STOCKBRIDGE

A community service team had agreed to make further visits to undertake clearance along the length of the path.

Action: Clerk

c. Gate at the entrance to the Marsh Field

The Clerk had written to the landowner but had not yet had a reply.

C/24/036

Queen Elizabeth II Memorial Garden

a. Confirm preferred design to be implemented

The votes from the evening event (C/24/014a) had confirmed the winning design. The design was circulated to the Councillors before the meeting.

b. Discuss implementation plans and grant applications

The Clerk explained that TVBC's Rural Communities fund would be a suitable source of funding for this project. She said she would need 3 quotations and the installation would need to have been completed by March 2025. This way forward was agreed and the Clerk was asked to obtain quotations from suitable garden installers.

Action: Clerk

C/24/037

Cemetery

a. Memorials – cleaning and re-erecting

The Council acknowledged that cleaning the monument was a skilful job and agreed that the supplier who had previously completed quality work on the war memorial would be the preferred supplier. A quotation provided by Blackwell and Moody for £1840 was agreed. Cllr Powell agreed to go back to the Lutyens Trust seeking donations.

Action: Cllr Powell, Clerk

Cllr Smith raised concerns with the maintenance of the cemetery. It was agreed to meet with the lengthsman after May when the mowing should have been completed.

C/24/038

SLR and Speedwatch

This had not progressed. Cllr Halle suggested re-starting speedwatch. He said that once Longstock had the sites for the signs organised then the two Parishes would be able to work together. It was agreed to advertise Speedwatch in the PC newsletter.

Action: Clerk

C/24/039

Lancaster House

a. Marking of boundary and hedging

Cllr Halle and Cllr Smith agreed to walk the boundary and establish where it lay before buying the stakes or hedging C/24/017a.

Action: Cllrs Halle and Smith

C/24/040

Council Communications

a. Report from engagement surgeries at the Community Market

Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 16th MAY 2024 AT 7:15PM AT THE STOCKBRIDGE TOWN HALL, STOCKBRIDGE

Cllr Smith had taken the surgery. He said that there were new wheelchair users in Stockbridge who were finding getting round on the pavements difficult, because the surface was uneven and damaged. Cllr Halle agreed there were significant areas where the pavement needed improving. Cllr Drew said the challenge for HCC was a financial one. The Council agreed to encourage the reporting these problems via HCC's website.

b. Agree content of June newsletter

This was agreed as reminder about reporting pavement issues, Trout 'n About, Chemist, the QE II Memorial Garden event and recreation ground.

Action: Clerk

c. Parish Meeting for 2025 to invite TVBC Head of Planning

Cllr Halle said it was not necessary for Stockbridge PC to hold an APM. He felt that it would be appropriate for SOS to invite the Head of Planning to their AGM. There were no objections.

Action: Clerk

C/24/041

Village Amenities to provide update

a. Lengthsman and Maintenance

Cllr Marshall resigned from organising the lengthsman. Cllr Nadal agreed to undertake the co-ordination. Cllr Parr offered to help Cllr Nadal in this role. The Clerk was asked to provide the previous 2 year's worksheets.

Action: Cllr Nadal, Clerk

b. Community Bus

Broughton PC had not yet confirmed if they could run weekly trips to Salisbury. The Clerk was asked to check and to promote on the newsletter and website. Cllr Porter confirmed there was interest for the trips to Winchester and Salisbury.

Action: Clerk

C/24/042

Proposal for Staffing Committee

a. Terms of Reference

The Chair explained that the Council had a duty of care to their employee which it would be appropriate to deal with in a proper manner with a smaller group of Councillors. There was no disagreement with this proposal. It was agreed that the draft Terms of Reference should be reviewed by the committee members.

Action: Staffing Committee

b. Committee membership

Cllrs Lawrence, Jackson and Powell agreed to join the Committee.

C/24/043

Finance

a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 12-27 were circulated ahead of the meeting and were reviewed and approved. Income was from TVBC (precept), HCC (lengthsman), SJ Maddocks, and Headbourne Worth PC.

Stockbridge Parish Council



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 16th MAY 2024 AT 7:15PM
AT THE STOCKBRIDGE TOWN HALL,
STOCKBRIDGE**

Opening bank balance (minus cheque)		58353.08
TVBC (Precept)	Income	12160
HCC (Lengthsman)	Income	18700
SJ Maddocks (Cemetery)	Income	290
HWPC (Share of Zoom licence)	Income	77.94
HWPC (Lengthsman March)	Income	88
Hugo Fox (website)	12	11.99
B Baker (Salary + lengthsman -tax – pension)	13	646.44
Standard Life (Clerk’s pension)	14	24.26
HALC (training crse)	15	57.6
HALC (membership)	16	319
Shane Ling (Lengthsman)	17	1239.5
D Halle (meeting coffees)	18	9.5
Shane Ling (cemetery)	19	322
STHC (Room hire)	20	21
B Baker (Parish Meeting expenses)	21	52.34
HCC (streetlighting)	22	923.84
ICCM (Membership)	23	100
STHC (Room hire)	24	31.5
HMRC (Clerk’s tax & NI & Emp’s NI)	25	170.6
H Oliver-Hawkins	26	128
Ovo Energy (Milsom Lights)	27	22.4
Closing Balance (minus cheque)		85589.05

- b. To approve budget year to date.**
Expenditure against budget was reviewed, approved and agreed.
- c. Approve Annual Governance Statement**
This was approved.
- d. Approve Accounting Statements**
These were approved.
- e. Approve IAS Statement**
This was approved.
- f. Approve Internal Auditor’s report**
This was approved and her points noted.
- g. Notification of Public Rights**
The notice for the Rights to start on 3rd June was approved.
- h. Declare any conflict of interest with BDO (external auditors)**
None were declared
- i. Update on Savings Account**
The resignation of Cllr Foord (a signatory) would need to be communicated to Unity Bank.

Stockbridge Parish Council



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 16th MAY 2024 AT 7:15PM
AT THE STOCKBRIDGE TOWN HALL,
STOCKBRIDGE**

j. Insurance to approve

The Clerk confirmed that Zurich Insurance had not yet updated the previous insurance quotation. As payment was due by the end of the month she asked the Council to agree a payment of an extra £100 on the premium previously quoted. This was agreed.

Action: Clerk

C/24/044

Planning

a. Agree trees suitable for a TPO

The trees that had a TPO were shared at the meeting. The Clerk was asked to create a spreadsheet of each tree's whereabouts.

Action: Clerk

b. New applications – there were none

c. To note recent decisions

Number	Address	Description	Result
24/00543/FULLN	Dr G Evans And Partners Doctors Surgery New Street Stockbridge Hampshire SO20 6HG	Erection of single storey front extension to provide separate dispensary	Permission
24/00821/TREE N	New House Winton Hill Stockbridge Hampshire SO20 6HL	T1 - Sycamore - Fell T2 - Sycamore - Fell T3 - Horse Chestnut - Fell T4 - Sycamore - Fell	No Objection
24/00734/TREE N	Old Rectory High Street Stockbridge Hampshire SO20 6EU	T1 & T2 Magnolia - Reduce height of 2 trees to gutter height and reduce lateral spread by upto 1m	No Objection
24/00083/VARN	Stockbridge House High Street Stockbridge Hampshire SO20 6EX	Variation of condition 02 (approved plans) of 21/01171/FULLN (Erection of three tourist accommodation units) to alter the provision of windows, install decking and internal changes.	Permission

d. To note decisions awaited

Number	Address	Description	Date
HCC/2024/0154	Stockbridge County Primary School, Old London Road, Stockbridge, Hampshire SO20 6EJ	Replacement of the school's playfield access gates	3/04/24
24/00616/HCC3 N			
23/03063/FULLN	Penny Lane Barn Penny Lane Stockbridge Hampshire SO20 6JJ	Alterations to fenestration, materials and car port (retrospective) and change of use of land to residential garden	05/01/2024

e. Enforcements

There were none.

Stockbridge Parish Council



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 16th MAY 2024 AT 7:15PM
AT THE STOCKBRIDGE TOWN HALL,
STOCKBRIDGE**

C/24/045

Health and Safety

The Council asked the Clerk to prepare risk assessments for the newsletter delivery and the marshalling of cars for the annual Daffodil Bean Club rally.

Action: Clerk

C/23/046

Items for next agenda and date of next meeting

The next Council meeting is due to be held on 20th June 2024 at the Town Hall. Items for the Agenda:

- Newsletter
- Trout 'n About
- QE II Memorial Garden

Action: Clerk

The meeting closed at 10:00pm.

Signed.....

Date.....