

# Stockbridge Parish Council



MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
THURSDAY 20<sup>th</sup> OCTOBER 2022 AT 7:30PM  
AT THE TOWN HALL, STOCKBRIDGE HIGH STREET  
STOCKBRIDGE

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<b>Present:</b>	Cllrs	A Lawrence (Chair), H Jackson, R Foord, G Boney, J Leslie, F Parr, M Porter. D Halle
	Cllr	A Johnston, D Drew
<b>Apologies:</b>	Cllr	I Bell, T Hales, T Ward.
<b>Clerk:</b>	Belinda Baker	
<b>Public attendance:</b>	Five	

**C/22/073**      **Apologies**  
Apologies had been received from Cllrs Hales and Bell

**C/22/074**      **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
Cllr Halle declared an interest in planning application 22/02570. Cllr Foord said he was recording the meeting. The Clerk said it was likely that these recordings would be subject to GDPR because members of the public gave their names. She said that Cllr Foord should send the recording to her to be destroyed. Cllr Foord was adamant that he would not do this and that he could keep the recordings. The Clerk said she would refer the matter to the ICO.

**C/22/075**      **Public Participation**

- i      A member of the public queried the progress of the proposal to plant cherry trees in Trafalgar Way. The Chair explained that this was an HCC matter and HCC only supported planting 3 trees and have already said that they would pay for these trees.
- ii      A member of the public addressed the Council to say that he wished to support mental health issues in the community. He wanted to help people gain an understanding of the signs of mental health problems. The Council agreed that this was an appropriate subject for the newsletter.
- iii      No one else who attended wished to speak.

**C/22/076**      **Minutes of the Council Meeting held on Thursday 21<sup>st</sup> July 2022**

- a. **To approve and sign the minutes of 16<sup>th</sup> June 2022**  
The minutes were agreed and noted as a true record of the meeting. The Council had not met in September due to the death of the Queen.
- b. **To deal with matters arising not on the agenda**  
The Clerk asked for a Councillor to attend the Remembrance Sunday service on behalf of the Council. Cllr Leslie agreed to do so.

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**Action: Cllr Leslie**

**c. To deal with any correspondence**

The Clerk informed the Council that she had received a FOI request. She said that it was about “parking” and although the requester had been asked to narrow the scope of the request, she warned that it could possibly take the full 18 hours allowed, to fulfil. This would be overtime for the Clerk.

**Action: Clerk**

**C/22/077**

**County and Borough Councillor Reports**

- i** Cllr Johnstone said that TVBC was in the process of approving a S106/CIL review. She highlighted the availability of support for residents with issues due to the cost-of-living crisis. She said she was pleased that a grant of £1,000 had been awarded for the Stockbridge Xmas event. She introduced the Council to the new TVBC Community Engagement Officer who would be looking after Stockbridge, Marie Stubbington. The Clerk asked Cllr Johnston about the Rural England Prosperity fund. Cllr Johnstone confirmed that TVBC was in receipt of it but she was unable to be specific about how the money would be spent.
- ii** Cllr Drew said that help and advice was available for those with problems heating their homes. He said that further £200 grants were available for those housing Ukrainian families. He said that Highways were getting “winter ready”. He said that HCC social care teams had been shortlisted for two social care awards. He was pleased to confirm the grant of £1000 for the trout pond project.

Cllr Johnstone left the meeting

**C/22/078**

**Infrastructure Issues**

**a. Phone Boxes**

Cllr Halle had circulated a costed proposal for improvements to the phone booths. He said that one door would need replacing, as it was rotten, and the second would need repairs. The costs were higher than the reserve of £1,000 in the budget and he asked the Council’s approval for the repairs. These was agreed unanimously.

**Action: Clerk, Cllr Halle**

**b. Trout Pond**

The Clerk had circulated a budget for the project which now included an extra £1200 for the licence and the licence application (which had been applied for). Cllr Lawrence asked that the Fishing Club should be asked to contribute more. Cllr Drew had contributed a £1000 grant.

**Action: Clerk**

**c. Pocket Park/Land Behind the toilets**

The proposal had been forwarded to Mr P Brooks at TVBC but due to an IT issue he had not received it. The proposal had been resent.

**Action: Clerk**

**d. Cycle Path**

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The work due to be undertaken by HCC had been chased by the Clerk. Cllr Porter agreed to check if any work had been done. It was agreed that the Council should apply for an HCC countryside grant for the other work.

**Action: Clerk, Cllr Drew**

**e. Lily's path**

This work had been completed.

Cllr Drew left the meeting

**C/22/079**

**Christmas**

Cllr Foord said that leaflets asking if High Street residents and businesses wanted Christmas trees had been circulated and there had been positive responses. He said that Mr Laurie McNemeny had agreed to turn on the lights. The WG was hoping to get other community groups involved at the turning on event, including the Football Club, Test Valley Brass Band and a local choir. Some light-hearted events such as a dog fancy dress competition were being considered. The Clerk confirmed that a grant from TVBC had been successfully applied for by herself and a member of the WG.

**C/22/080**

**High Street**

Cllr Lawrence confirmed that members of the TSWG and the TPWG had met with HCC in July and the minutes of this meeting had been circulated before the Council meeting. He asked the Council to consider 4 options; 1-agree not to take it forward, 2- the Council commits to a feasibility study at a likely cost of £35,000, 3- a public meeting is held to understand the resident's view, 4 -the Council commits to taking forward small High Street improvement projects. Cllr Halle preferred that the feasibility study should be taken forward with HCC. He said that Stockbridge had been talking about changing the High Street for 25yrs and this was an opportunity to make this happen. Cllr Boney said that HCC's Mr Sorrel had been unenthusiastic about changes proposed by the TPWG but said that any paid parking solutions would need to be implemented on a cost recovery basis. Cllr Jackson warned that the High Street drainage might cause problems if the pavements were widened. Cllr Foord said he would only support option 1 or option 4. He said that a public meeting would inevitably mean that a decision was taken without everyone being there. It was proposed that TPWG would present to the Council their ideas for the High Street that they wanted to take forward with HCC. This was agreed.

**Action: TPWG**

**C/22/081**

**Stockbridge Business Association**

Cllr Boney queried, as the Council representative at the SBA meetings, if this format was the best way for discussions between the two parties to take place. He cited the twinning proposal which would require more formal discussion. A member of the public said it would be too great a commitment for an SBA member to attend each PC meeting. It was agreed that the Clerk would ensure that the SBA was on the Council's Agenda and they could submit a report. The

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member of the public said that he wanted to talk to the PC regarding the twinning proposal.

**Action: Clerk**

**C/22/082**

## **Traffic Safety**

Cllr Lawrence confirmed that the TSWG had responded to the HCC draft feasibility study. He said that HCC had provided a second draft, which took into account some of TSWG's points and this had also been responded to. A response to the TSWG's comments was awaited.

**C/22/083**

## **Village Design Statement**

Cllr Boney commented that the VDS was last done in 2002. He said it was a good document that had been completed after consultation with residents. He proposed a WG should be set up which would be open to residents. Cllr Porter said he didn't feel that the VDS could be produced if the High Street re-design had not been resolved. Cllr Leslie suggested using the newsletter to inform residents about updating the VDS and asking people to get involved. Cllr Lawrence agreed to write the piece. Cllr Jackson agreed to join the WG.

**Action: Cllr Lawrence, Cllr Jackson**

**C/22/084**

## **Playground**

### **a. Approve recent safety inspection and agree any improvements.**

A safety inspection report by Vitaplay been circulated before the meeting. It was agreed by the Council. The Council agreed to continue with quarterly inspections by Vitaplay. The Clerk noted that there was splitting on one of the logs and she asked the Council to agree to replace the log before the S106 playground money was out of time. This was agreed.

**Action: Clerk**

### **b. Approve S106 money for purchase of signage and gate**

Cllr Foord said he had fixed the gate although the report confirmed it was not fully closing. The Council agreed to use the S106 money to replace the sign.

**Action: Clerk**

**C/22/085**

## **Recreation Ground Trust**

Cllr Lawrence informed the Council that he had resigned as trustee. Cllr Halle was happy to remain. Cllr Porter agreed to become the second trustee. This was agreed.

**Action: Cllr Halle, Cllr Porter**

**C/22/086**

## **Budget 23/24**

Cllrs Lawrence, Porter and Jackson agreed to form a WG with the Clerk to produce a budget proposal to put before the Council. The Clerk was to arrange the meeting.

**Action: Clerk**

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C/22/087

## Resilience

The Council considered if a “warm hub” in the Town Hall would be required if there were power cuts. The Council agreed to refer the matter to the November meeting.

**Action: Clerk**

C/22/088

## Cemetery

It was confirmed that the debris from Storm Eunice had now been removed. Cllr Foord would be contacted by Mr Grub to help him take down the gates in order to undertake the repairs. The Council was unable to make a claim for the repairs on the Council insurance.

**Action: Cllr Foord**

C/22/089

## Council Communications

### a. **Items for the next newsletter**

These were agreed as; Christmas lights and turning on event; trout pond; VDS; phone boxes; the mental health campaign by the member of the public.

### b. **Resilience**

The Clerk asked if it was appropriate for there to be a section on the website dedicated to flooding. She proposed putting up the recent articles in the newsletter and the EA maps. This was agreed

**Action: Clerk**

### c. **Council meeting dates 23/24**

The September 2023 meeting was agreed to be held in the Scout Hut because the Town Hall was booked. The Council agreed to defer the decision on whether to hold an APM in May 2023.

**Action: Clerk**

### d. **HALC agree changes to constitution**

These were agreed.

C/22/090

## Village Amenities

### a. **Lengthsman tasks**

It was agreed that he should weed the planters and mow and tidy around the war memorial.

### b. **Lancaster House**

An email from the solicitor had been circulated to say that HCC were being very slow to respond.

### c. **SID**

Cllr Leslie confirmed there was no update but Cllr Halle proposed that the present SID should be upgraded. It was agreed that this proposal should be investigated further.

**Action: Clerk, Cllr Halle**

### d. **Maintenance of bins and benches**

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This was ongoing. The benches were being rubbed down and varnished by the lengthsman.

**Action: Cllr Lawrence**

**C/22/091**

**Policy Review**

The Clerk proposed reviewing the Co-Option policy to reduce the time the position was advertised to 2 weeks from 3. This was agreed. She proposed reviewing the Standing Orders and the Financial Regulations. This was agreed.

**Action: Clerk**

**C/22/092**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last meeting**

Income and payments 48-84 were circulated ahead of the meeting and were reviewed and approved. Cllrs noted income and expenditure against bank statements. Income was noted as Jubilee mug purchases by members of the community, a contribution to the lantern appeal, the precept from TVBC, the cemetery, a grant for the Xmas fund and a grant for the trout pond project.

Opening bank balance		83129.06
11 mugs at cost price	Income	66
Lantern Appeal	Income	100
Cheater (cemetery)	Income	220
TVBC ( Precept)	Income	11482.5
Stockbridge Comm Cinema (Xmas fund)	Income	500
HCC (Trout pond)	Income	1000
123 Reg (email hosting)	48	287.86
Gallagher (insurance)	49	991.47
Tom Oliver Hawkins	50	165
B Baker (s/w for pc)	51	27.43
D Halle (Dog waste)	52	51.97
ADH Printing (newsletter	53	145
B Baker (salary + Lengthsman +TPWG - pension)	54	836.24
Standard Life (Clerk's pension)	55	17.66
Headbourne Worthy PC (share clerk crse)	56	49
STHC (Meeting Room TPWG)	57	13
Shane Ling (Cemetery maintenance)	58	280
OVO Energy (Milsom light)	59	85.07
STHC (Meeting Room)	60	24
B Baker (s/w expenses)	61	71.86
Shane Ling (Lengthsman)	62	1577

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YMML (Clerk's Office expense)	63	30
HMRC (Clerk's tax/NI)	64	7.8
B Baker (salary + Lengthsman - pension)	65	721.84
Standard Life (Clerk's pension)	66	17.66
Shane Ling (Lengthsman)	67	1584
OVO Energy (Milsom light)	68	25.06
YMML (Clerk's Office expense)	69	30
Standard Life (Clerk's pension)	70	17.66
Shane Ling (Cemetery maintenance)	71	250
HMRC (Clerk's tax/NI)	72	7.8
L Henderson (Newsletter delivery)	73	100
B Baker (travel expenses)	74	12.65
PKF Littlejohn (external audit)	75	360
Shane Ling (Cemetery maintenance + log clearance)	76	940
ADH Printing (newsletter)	77	145
B Baker (salary + Lengthsman - pension)	78	722.04
Unity Bank	79	18
Vitaplay (playground inspection)	80	58.2
Shane Ling (Lengthsman)	81	732
OVO Energy (Milsom light)	82	25.4
B Baker (Acer laptop)	83	899.99
Tom Oliver Hawkins	84	82.5
Closing Balance		85087.20

**b. To review budget 2022/2023 year to date.**

Expenditure against budget was reviewed, approved and noted.

**c. To note Lantern purchase funds held by the PC**

The available funds of 5278.80 were noted

**d. New computer for the Clerk**

The Council agreed to purchase a new laptop for the Clerk at a price of £750 (without VAT).

**e. Agree Grant request for Test Valley School**

A request for £25 was agreed for the school prize giving. Cllr Leslie agreed to attend.

**Action: Clerk, Cllr Leslie**

**f. Approve external audit report**

This was approved. The Clerk confirmed that it was published on the Council's website.

C/22/093

**Planning**

**a. New applications – to agree response**

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Number	Address	Description	Date
02647/FULLN	1 Winton Hill Cottage , Winton Hill, Stockbridge, Hampshire	Construction of two storey side extension, replacement pitched roof from flat roof to rear single storey	04/11/22
The Council has no comment to make			
22/02570/FULLN	15 Nelson Close Stockbridge Hampshire SO20 6ES	Single storey rear extension	04/11/22
The Council queried the extension would join to the next door property			
22/02556/TREEN	Valley Rise Old London Road Stockbridge Hampshire SO20 6EJ	(T1) Beech - Crown reduce by up to 2 metres and thin by to 20% (T2) Beech – Fell	26/10/22
The Council was content with this application			
22/00363/FULLN	The Pump House, Marsh Court Road, Stockbridge, Hampshire	Appeal to secretary of State	10/11/22
The Council wished to re-iterate the objection to this application			

**b. To note recent decisions:**

Number	Address	Description	Date
22/02165/Treen	Old Rectory High Street Stockbridge Hants SO20 6EU	T1 – Weeping Ash – Remove dead stem growth over the highway, G2 – 8 no. Ash – Pollard, T3 – Hawthorn – remove diseased lateral stem	Consent
22/02144/VARN	Stockbridge Recreation Ground High Street, Stockbridge, Hants So20 6EU	Variation of Condition 1 of TVN.01936/6 to allow use of floodlights for training to allow for training one evening a week during winter months.	Permission
22/01482/FULLN	1 The Mount , Old London Road, Stockbridge, Hampshire	Two storey extension and associated alterations to dwelling	Permission
20/01722/FULLN	Rosemary High Street Stockbridge Hampshire SO20 6HF	Change of use from existing depot to residential development of 4 x 2 bed homes with assoc. access, parking	Permission
22/01723/LBWN	Mulberry House High Street Stockbridge Hampshire SO20 6EY	Remove damaged section of wall, rebuild using reclaimed bricks where possible, course of wall to be restored to original straight line	Consent
22/00893/FULLN	Greyhound On The Test, High Street, Stockbridge, Hampshire	Temporary canopy	Refuse
22/01708/VARN	Land South West Of Little Dean Winton Hill Stockbridge Hampshire SO20 6HL	Vary condition 2 of 19/02505/FULLN (Demolition of three agricultural buildings and erection of a single dwelling and detached garage) to allow for amended design of property and garage location	Permission

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## c. To note decisions awaited

Number	Address	Description	Date
22/01265	The Three Cups High Street Stockbridge Hampshire SO20 6HB	Conversion of ex managers accommodation to holiday lets and creation of new managers accommodation.	9/07/22
22/02020/FULLN	Steepleton Hill Barn, Penny Lane, Stockbridge, Hants, SO20 6JJ	Installation of solar array made up of 30 individual panels providing sustainable energy to the residential dwelling	07/10/22
22/01357/LBWN	Grosvenor Hotel High Street Stockbridge SO20 6EU	Addition of stud walls battened to existing, addition of book shelf unit and addition of sliding door in library (retrospective)	27/08/22
22/01227/FULLN	Stares Meadow High Street Stockbridge Hampshire SO20 6HE	Change of use from Agricultural Building to Office Building	03/06/20
21/02776/Fulln	Land At The Rear Of Greyhound Inn High Street S'bridge SO20 6EY	Erection of fishing hut	12/11/21
21/02064/FULLN	Greyhound On The Test High Street Stockbridge Hampshire SO20 6EY	Demolition and replacement of existing fishing hut (re-submission of 18/01444/FULLN)	24/08/21

## d. Enforcement – to note any enforcement matters

There were none.

### C/22/094 Health and Safety

There were none.

### C/22/095 Traffic Safety

Cllr Foord asked for HCC's draft feasibility studies and the responses by the TSWG to be forwarded to him.

### C/22/096 Items for next agenda and date of next meeting

The next meeting is due to be the to be held 17<sup>th</sup> November 2022. Items for the agenda:

King's Coronation  
Newsletter  
Resilience

**Action: Clerk**

The meeting closed at 9:45 pm.

Signed.....

Date.....