

# Stockbridge Parish Council



## MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 19<sup>TH</sup> OCTOBER 2023 AT 7:30PM AT THE STOCKBRIDGE TOWN HALL, STOCKBRIDGE HIGH STREET, STOCKBRIDGE

**Present:** Cllrs D Halle (Chair), A Marshall, D Smith, M Porter  
B Powell

Cllrs I Jeffery, D Drew

**Apologies:** Cllrs H Jackson, R Foord, F Parr, M Nadal

**Clerk:** Belinda Baker

**Public attendance:** None

**C/23/103 Apologies**

Apologies were received from Cllrs Foord, Jackson, Parr and Nadal. The Clerk said she would continue to advertise the Co-option position.

**Action: Clerk**

**C/23/104 To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning items on the agenda**  
There were none.

**C/23/105 Public Participation**  
None attended.

**C/23/106 Minutes of the Council Meeting held on Thursday 21<sup>st</sup> September 2023**

**a. To approve and sign the minutes of 21<sup>st</sup> September.**

Cllr Smith asked that C/23/094b be amended to say that he agreed "to clear access to the site". This was agreed.

**b. To deal with matters arising not on the agenda**

- TVBC were holding a statutory review of polling stations. The Council agreed that no change was required in Stockbridge.
- The Clerk had circulated Cllr Adams-King's generic letters to be sent to residents to ask them to cut back hedges or clear waterways.

**c. To deal with any correspondence**

The Recreation Ground Trust thanked the Council for the £500 grant C/23/099d.

**C/23/107 Borough and County Councillor Reports**

i

Cllr Jeffery's report had been circulated before the meeting. He highlighted the funding drop-in sessions being run by Unity. He said that TVBC was

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prosecuting 3 people for fly-tipping. He encouraged attendance at the Thriving Communities Workshop to be held on 1<sup>st</sup> November.

- ii Cllr Drew sent a report which had been circulated before the meeting. He drew the Cllrs attention to National Inclusion week which was highlighted to employers that SEND adults were employable and would be useful employees. He said that "Strong and Steady" classes were keeping older people fit. There was an increase in payments for families housing Ukrainian families. He noted that there were challenges to the County Council budget because there was a projected shortfall of £137m which meant savings needed to be found by 2025.
- iii Cllr Drew said Ms M Ware had been unhappy with the first report from the traffic survey contractors and she had sent it back to them to be re-done. Cllr Halle said he had asked Ms Ware for that draft report.
- iv Cllr Drew said HCC were unwilling to put up signs for the disabled parking bays (C/23/088a), because doing so would require a TRO which was a costly legal process. He had asked for the disabled parking bays to be re-painted. Cllr Halle commented that certain able-bodied users of the disabled bays parked there because they knew it was not enforceable. He said there were 4 such parking bays on the High Street and that enforcement should be part of the decision making. Cllr Drew agreed to take the matter further.

**Action: Cllr Drew**

### **C/23/108** **Stockbridge Business Association**

There was no update and there was no information that anyone had taken over as Chair of the Association.

### **C/23/109** **Stockbridge High Street**

#### **a. Disabled parking signage**

The Clerk was asked to respond to Cllr Adams-King's email C/23/107iv stating that the disabled parking bays needed to be enforceable and that the matter should progress to a TRO. It was queried why a temporary TRO, which was a cheaper option, could not be used at this stage.

**Action: Clerk**

#### **b. Installation of crossing between Co-op and Greengrocer**

HCC was progressing the matter and obtaining the S106 funding.

**Action: Clerk**

#### **c. Update on HCC's parking survey**

This was covered in C/23/107iii. Cllr Halle asked Cllr Drew to chase supply of the draft report.

#### **d. Update from VDS WG**

Neither Cllrs Nadal or Foord attended so there was no update.

**Action: Cllrs Nadal and Foord**

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C/23/110

### **Traffic Safety Old London Rd Project**

Cllr Powell had contacted Cllr Adams-King as the final decision maker. He had replied to say he would speak to Cllr Drew for a briefing. Cllr Halle said that the Traffic Safety WG should deal with the matter from now on and although the members of the WG were no longer on the Council new members could join in order to take the matter forward and reach consensus. He said this new group should include members of the OLR community and the Primary School and would operate under SPC's terms of reference for WGs. The new members of the WG were agreed to be Cllr Porter, Powell and Halle. It was agreed that the focus was to be on safety around the school.

**Action: Cllrs Powell, Porter, Halle**

C/23/111

### **Infrastructure -update on Council projects**

#### **a. Phone Boxes**

Cllr Halle said that a resident had agreed to paint them.

**Action: Cllr Halle**

#### **b. Blandford Row Pocket Park**

There was no update.

#### **c. Cycle Path**

TVBC were due to sweep away the detritus from the path. It was agreed that the Lengthsman should be asked to spray the weeds. It was felt that spade work was required to lift the overgrowth weeds. The Clerk said she would check if Community Service people could do this work. Cllr Powell suggested approaching the Cycling communities who use the path. Cllr Smith said he would approach the local farmer to cut back the hedging.

**Action: Clerk, Cllr Smith, Cllr Powell**

#### **d. Defibrillator**

There was no update. Cllr Powell said he would check the manufacturer of the Football Club's defibrillator to see if it could be installed outside the changing rooms.

**Action: Cllr Powell**

C/23/112

### **Christmas Event**

Cllr Smith said that the trees were due to be checked to ensure they were useable. The plan was to install the trees on 26<sup>th</sup> November. There were 42 trees. Cllrs Powell and Halle said they would be available to help.

**Action: Cllrs Smith, Powell and Halle**

C/23/113

### **Budget for 24/25**

Cllrs Porter, Marshall, Powell and Halle agreed to form the WG to propose the budget for next year. The Clerk was asked to set up the meeting.

**Action Clerk**

C/23/114

### **Community Asset – Fields south of the High Street**

There was no update.

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### C/23/115 SLR and Speedwatch

Cllr Halle said that Longstock PC were waiting for HCC to come back and confirm the sites that they could use.

### C/23/116 80<sup>th</sup> Anniversary of D-Day

Cllr Halle said that Stockbridge had links to D-Day and it was important to commemorate the event. He said that Stockbridge always had beacons but the National Trust, as landowner, was wary about allowing them. He had been told that they would make the decision, close to the day, as to whether it could go ahead. Cllr Halle put forward the suggestion of a purpose made beacon (C/23/092). Cllr Powell queried the £5K cost. Cllr Halle said that grants should be obtainable. Cllr Jeffery said that TVBC would consider a grant if it was a permanent beacon. Cllr Halle said he would enquire from the National Trust.

**Action: Cllr Halle**

### C/23/117 Lancaster House

#### a. Update on transfer

The Clerk confirmed that the site was now under Stockbridge Parish Council ownership.

#### b. Risk assessment for volunteers

The risk assessment circulated before the meeting was agreed.

#### c. Plan for Initial Working Group

Cllr Smith had cut back the entrance but expressed concern that the site would attract caravans. Cllr Halle said that he knew of someone who was prepared to take some of the dead wood away. Cllr Halle commented that the project needed to be community led and it was important to pull in new community members. He asked the Clerk to order a new padlock and chain. All Councillors were invited to meet at the site 1<sup>st</sup> November at 2pm to start planning what should be done.

**Action: All Councillors**

### C/23/118 Policy Review

#### a. Grievance Policy

The grievance policy based on the NALC model was agreed.

**Action: Clerk**

#### b. Press and Public Relations

Cllr Powell asked for the reference to Facebook to be changed to all Social Media. With this change the Policy was agreed.

**Action: Clerk**

### C/23/119 Community Engagement

#### a. Agree areas for which each Councillor is responsible

Cllr Halle put forward that each Cllr should have an area of the community that they were responsible for. He felt that residents didn't know who to approach if there was a problem.

**Action: Clerk**

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### b. Engagement surgeries

The Council agreed to hold monthly surgeries on the 3rd Thursday of the month at the Community Market held at the Town Hall. The Clerk was asked to liaise with the Market and draw up a rota.

**Action: Clerk**

C/23/120

### Council Communications

#### a. Items for the December newsletter

The Christmas event and an appeal for the community to become more involved was agreed. It was agreed that the delivery of the newsletters should continue with the present method for the next two winter editions.

**Action: Clerk**

C/23/121

### Village Amenities to provide update

#### a. Lengthsman tasks and Maintenance

The lengthsman would be asked to spray the cycle path C/23/111c.

**Action: Cllr Marshall**

#### b. Littering at the Recreation Ground

Cllr Powell commented that the problem of young people spending time there after school and littering was a long-running one. He said that members of the Recreation Trust were exasperated because it was a constant problem. Cllr Halle said that it was a Trust matter and should be dealt with there first. The Clerk suggested contacting the PCSO to visit the ground at about 4.00pm. This was agreed.

**Action: Clerk**

C/23/122

### Finance

#### a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 70-84 were circulated ahead of the meeting and were reviewed and approved. Income was the Precept from TVBC and a contribution from Stockbridge Cinema for the Christmas event. Cllrs noted expenditure against bank statements.

Opening bank balance		69109.77
TVBC (Precept)	Income	11482.5
S'bridge Comm Cinema (Xmas Fund)	Income	500
Hugo Fox (website hosting)	70	11.99
BDO LLP (external audit)	71	378
B Baker (Salary + lengthsman -tax – pension)	72	707.06
HMRC (Clerk's tax + Emp NI)	73	71.72
Recreation Grd Trust (Grant C/23/099d)	74	500
Unity Bank (service charge)	75	18
Standard Life (Clerk's pension)	76	21.14

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Kent Hall Scouts	77	15
ADH Printing (newsletter)	78	145
C Candler (Xmas lights licence)	79	65
B Baker (expenses travel)	80	36.80
Shane Ling (cemetery)	81	572
Shane Ling (lengthsman September)	82	1162
YMML (Clerk's Office)	83	36
HMRC (Clerk's tax + Emp NI)	84	71.72
Closing Balance		77280.84

**b. To approve budget year to date.**

Expenditure against budget was reviewed, approved and agreed.

**c. External Audit Report**

The external audit report was approved.

**Action: Clerk**

**d. Grant application from Test Valley School**

The grant application for £25 the annual prize giving at Test Valley School was agreed.

**Action: Clerk**

**C/23/123**

**Planning**

**a. New applications – to agree responses**

Number	Address	Description	Expiry Date
23/02423/LBWN	Grosvenor Hotel High Street Stockbridge Hampshire SO20 6EU	Regularisation application for creation of treatment room for hotel guests including addition of timber cladding to interior walls, a timber skirting board, plasterboard ceiling, power points, LED downlights and sink	27/10/23
The Council queried the additional parking requirement.			
23/02476/FULLN	Grosvenor Hotel High Street Stockbridge Hampshire SO20 6EU	Retention of pergola over wood fired oven prep area	27/10/23
The Council had no objection			
23/02549/TREEN	Manor Farm House Trafalgar Way Stockbridge Hampshire SO20 6ET	T1 - Yew - Reduce by up to 2m	27/10/23
The Council had no objection			
23/02584/REJN	Kent Hill Hall High Street Stockbridge Hampshire SO20 6EU	Application if prior approval is required for: Installation solar photovoltaics (PV) equip on the roof of a non-domestic building	03/11/23



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The Council has no objection			
23/02567/TREEN	3 Trafalgar Way Stockbridge Hampshire SO20 6ET	T1 - Pear - Re-prune back to pre-existing cuts by removing the 1 metre regrowth shoots, T2 - Crab Apple - Re-prune back to the pre-existing cuts by removing the 2.5 metre regrowth shoots, T3 - Victoria Plum - Re-prune back to the pre-existing cuts by removing the circa 0.5-1 metre regrowth shoots, and future cyclical management request	31/10/23
The Council had no objection			

### b. To note recent decisions.

Number	Address	Description	Result
22/03045/ADVN	The Old Police House, High Street, Stockbridge, Hampshire. SO20 6H	Installation of a display advertising board	Dismissed
23/01528/FULLN	Penny Lane Barn Penny Lane Stockbridge Hampshire SO20 6JJ	Conversion of agricultural barn to form a single dwelling	Withdrawn
23/01994/LBWN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Internal alterations and removal of modern fabric to form new openings and reinstatement of existing openings; removal of modern stud wall between playroom and snug; reinstatement of openings either side of the snug chimney; reinstatement of doorway between bedroom and ensuite, window alterations and addition of ensuite	Consent
23/01993/FULLN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Replacement windows in north, and west elevations	Permission
23/01521/FULLN	Greyhound Inn High Street Stockbridge Hampshire SO20 6	Temporary canopy	Withdrawn
23/01046/FULLN	Stockbridge Telephone Exchange High Street Stockbridge Hampshire	Creation of secure storage compound including 2 storage containers and perimeter fence.	Withdrawn

### c. To note decisions awaited

Number	Address	Description	Date
23/02259/FULLN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Erection of 1.5-storey extension, replacement of window to west-elevation and infill of void	29/09/23

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23/02260/LBWN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Erection of 1.5-storey extension, replacement of window to west- elevation and infill of void	29/09/23
21/02064/FULLN	Greyhound On The Test High Street Stockbridge Hampshire SO20 6EY	Demolition and replacement of existing fishing hut (re-submission of 18/01444/FULLN)	24/08/21

- d. Enforcement** – to note any enforcement matters  
There were none.

**C/23/124**      **Health and Safety**  
There were none.

**C/23/125**      **Items for next agenda and date of next meeting**  
The next Council meeting is due to be held on 16<sup>th</sup> November 2023 at the  
Town Hall.  
Items for the next agenda:  
Lancaster House  
Village Design Statement  
HCC's parking survey  
80<sup>th</sup> Anniversary D-Day  
Recreation Ground Trust  
Budget for 24/25

**Action: Clerk**

The meeting closed at 9:50pm.

Signed.....

Date.....