

# Stockbridge Parish Council



## MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 21<sup>st</sup> SEPTEMBER 2023 AT 7:30PM AT THE STOCKBRIDGE SCOUT HUT, STOCKBRIDGE

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**Present:** Cllrs M Porter (Chair), A Marshall, D Smith, M Nadal  
B Powell

Cllrs I Jeffery

**Apologies:** Cllrs D Halle, H Jackson, R Foord, F Parr, D Drew

**Clerk:** Belinda Baker

**Public attendance:** Sixteen

**C/23/081** **Apologies**  
Apologies were received from Cllrs Foord, Halle, Jackson, Parr and Drew.  
The Clerk said she would continue to advertise the Co-option position.  
**Action: Clerk**

**C/23/082** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning items on the agenda**  
There were none.

**C/23/083** **Public Participation**  
The members of the public were there to talk about item 9 on the agenda.

The Chair agreed to bring item 9 up the Agenda.

**C/23/084** **Traffic Safety Old London Rd Project**  
A member of the public explained that the Primary School now had a substantial catchment from outside Stockbridge this meant that OLR had to cope with a high number of children being driven to school. He said the 2019 public meeting had resulted in a plan and the Parish had commissioned a report from HCC. He felt HCC's current proposal was an extravagant way of dealing with one problem and did not address the speeding rat run traffic coming from the A30. The Clerk explained that recent legislation meant a two way cycle route was required for a one way street. She said it would be appropriate to raise the matter with HCC's Cllr Adams-King, as the final Highways decision maker. Other members of the public maintained the road was not used by cyclists therefore a cycle lane was unnecessary. One member of the public commented that a one way street may increase traffic outside his home. Cllr Powell agreed to approach Cllr Adams-King. The Clerk suggested to Cllr Porter that Speedwatch was organised to gather evidence of speeding traffic.  
**Action: Cllr Powell, Cllr Porter**

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The members of the public left the meeting.

### **C/23/085      Minutes of the Council Meeting held on Thursday 20<sup>th</sup> July 2023**

- a. To approve and sign the minutes of 20<sup>th</sup> July.**  
These were agreed as a true record of the meeting.
- b. To deal with matters arising not on the agenda**  
HCC were waiting for materials in order to repair the pavement outside Broughton Crafts.
- c. To deal with any correspondence**  
There was none.

### **C/23/086      Borough and County Councillor Reports**

- i** Cllr Jeffery had not supplied a report before the meeting. He spoke regarding the facility at the HCC recycling units for disposal of single use vapes because there had been 700 fires in HCC refuse trucks due to the vapes. He encouraged non-profit organisations to apply for the TVBC cost of living grant scheme.
- ii** Cllr Drew sent a report, there were no questions.

### **C/23/087      Stockbridge Business Association**

It was noted that the Chair of the SBA had resigned but the SBA were still involved with Christmas plans. The SBA were developing an online forum.

### **C/23/088      High Street**

- a. Disabled parking signage**  
Complaints had been made to the Clerk that the disabled parking bay outside the Co-op was occupied by vehicles belonging to non-disabled drivers. As there were no signs prosecution for this infringement was problematical. The Clerk had raised this with TVBC and HCC.  
**Action: Clerk**
- b. Installation of crossing between Co-op and Greengrocer**  
Cllrs Foord and Halle and the Clerk had met with HCC. The proposal from HCC with two options was circulated to the Cllrs. The Council agreed to install the larger lozenge shaped units to stop cars parking opposite the traffic island. The installation of a motorcycle bay by was also agreed.  
**Action: Clerk**
- c. Update on HCC's parking survey**  
HCC had written to say that the results of the survey had not yet been analysed.
- d. Update from VDS WG**  
TVBC had confirmed that minor factual updates could be undertaken without consultation. Cllr Nadal had made a list of possible factual updates that Cllr Foord was reviewing. Save our Stockbridge had expressed a desire to be involved in the process but this was considered unnecessary since only facts were being changed.  
**Action: Cllrs Nadal, Foord and Clerk**

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### **C/23/089      Community Asset – Fields south of the High Street**

There was no update.

### **C/23/090      Infrastructure -update on Council projects**

#### **a.    Phone Boxes**

There was no update.

#### **b.    Trout Pond**

The contractors had applied a sealant to the cracks and would be monitoring the outcome.

#### **c.    Blandford Row Pocket Park**

Sparsholt College had visited the park but there was no further update.

#### **d.    Cycle Path**

The Clerk was asked to contact TVBC street cleaning to see if their machinery could be used to widen the path.

**Action: Clerk**

#### **e.    Defibrillator**

There was no feedback from Trout 'n About for funding.

### **C/23/091      SLR and Speedwatch**

Cllr Halle did not attend so there was no update.

### **C/23/092      80<sup>th</sup> Anniversary of D-Day**

Cllr Smith confirmed that Cllr Foord had approached the National Trust for permission to build a huge fire on the site of the original beacon hill. He commented that building the fire would need the help of farm machinery. The proposal for a special free-standing beacon to be purchased was not pursued.

**Action: Cllr Foord**

### **C/23/093      Recreation Ground Trust**

#### **a.    New Storage Facility**

Cllr Powell confirmed that a container had been identified but he felt it was unlikely to be installed until after the football season for fear of damaging the ground.

**Action: Cllr Powell**

#### **b.    Receive Playground inspection report**

The report from the recent inspection had been circulated. Cllr Foord had made adjustments to the gate because it had not been closing properly. The Council agreed that although the problem was likely to re-occur it was not necessary to replace the gate because it was a low safety concern.

### **C/23/094      Lancaster House**

#### **a.    Update on handover**

The Clerk confirmed that the transfer documentation had now been signed and completion was imminent.

**Action: Clerk**

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### b. **Agree plan for initial management/use of the site**

Cllr Nadal suggested the University of Winchester Archaeology Dept were approached for access to the Lottery Heritage grants which connect the community to local archaeology. This was agreed. Cllr Smith agreed to clear the access to the site. This was agreed.

**Action: Clerk, Cllr Smith**

C/23/095

### **Policy Review**

#### a. **Standing Orders**

The update to allow electronic signatures on legal documents was agreed.

**Action: Clerk**

#### b. **Financial Regulations**

The Council agreed no changes were required.

#### c. **Agree new policy to be reviewed**

A Press and Public relations and a Grievance Policy were agreed as appropriate.

**Action: Clerk**

C/23/096

### **Community Engagement**

#### a. **Agree areas for which each Councillor is responsible**

it was agreed to refer the matter to the next meeting.

**Action: Clerk**

#### b. **Engagement surgeries**

It was agreed that the proposal to hold surgeries at the Thursday Community Market should be referred to the next meeting.

**Action: Clerk**

C/23/097

### **Council Communications**

#### a. **Agree September newsletter**

The newsletter circulated by the Clerk before the meeting was agreed.

**Action: Clerk**

#### b. **Agree method of delivery**

The proposal that Cllrs should deliver the newsletter themselves was put to one side for this newsletter because some Cllrs would not be able to undertake the deliveries. Cllr Powell volunteered to pay a young person to do the work.

**Action: Cllr Powell, Clerk**

#### c. **Agree new charges for the Council's website**

The monthly charge of £9.99 was agreed.

C/23/098

### **Village Amenities to provide update**

#### a. **Lengthsman tasks and Maintenance**

Cllr Marshall said that the bench outside the Church was being re-varnished. He said that patch of grass outside the Nelson Close would need mowing and the area around the War memorial.

**Action: Cllr Marshall**

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### b. Shoots along routes

The proposal from HCC was considered unsuitable.

C/23/099

### Finance

#### a. Recent Transactions – to approve income and expenditure since last meeting

Income and payments 50-69 were circulated ahead of the meeting and were reviewed and approved. Income was from a VAT return and for the lengthsman budget. Cllrs noted expenditure against bank statements.

Opening bank balance		758212.97
HMRC (VAT return)	Income	4646.35
Abbots Ann (Lengthsman)	Income	366.02
HMRC (Clerk's tax + Emp NI)	50	71.72
STHC (Hall Hire)	51	19.50
Shane Ling (cemetery)	52	308
Standard Life (Clerk's pension)	53	21.15
B Baker (Salary + lengthsman -tax – pension)	54	707.05
HMRC (Clerk's tax + Emp NI)	55	71.72
Peak Electrics (Lantern Arch)	56	209.63
B Baker (Email hosting and extra storage)	57	388.52
Shane Ling (lengthsman July)	58	2255.02
OVO energy (Milsom light)	59	18.92
YMML (Clerk's Office)	60	36
Standard Life (Clerk's pension)	61	21.15
B Baker (Salary + lengthsman -tax – pension)	62	707.05
Standard Life (Clerk's pension)	63	21.15
Thrings (legal fees for Lancaster Hse)	64	4497
Shane Ling (lengthsman August)	65	1896
Shane Ling (cemetery)	66	352
YMML (Clerk's Office)	67	36
OVO energy (Milsom light)	68	19.20
Vitaplay	69	67.8
Closing Balance		69109.76

Cllr Nadal addressed the Council to say that she felt there was a considerable amount of information provided for the meetings and she asked for it to be provided earlier. The Clerk said because of the timings required legally to publish the Agenda the earliest she could provide some information was on the Monday. She agreed to open the DropBox then.

**Action: Clerk**

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### b. To approve budget year to date.

Expenditure against budget was reviewed, approved and agreed.

### c. External Audit Report

The report had not been provided by the external auditor. The Clerk explained that as it needed to be published before 30<sup>th</sup> September it would need to do so unapproved by the Council.

**Action: Clerk**

### d. Grant application from Recreation Ground Trust

The grant application of £500 was agreed by the Council.

**Action: Clerk**

**C/23/100**

### Planning

#### a. New applications – to agree responses

Number	Address	Description	Expiry Date
23/02259/FULLN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Erection of 1.5-storey extension, replacement of window to west- elevation and infill of void	29/09/23
The Council had no objection			
23/02259/LBWN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Erection of 1.5-storey extension, replacement of window to west- elevation and infill of void	29/09/23
The Council had no objection			

#### b. To note recent decisions.

Number	Address	Description	Result
23/01879/CLPN	1 Riverside Cottages, High Street, Stockbridge	Certificate of proposed lawful development for use of land to station a mobile home family annexe for use ancillary to the main dwelling	Issue Certificate
23/01437/FULLN	Blandford House , High Street, Stockbridge, Hants	Demolition of garage and replace with double garage, family guest accommodation and home office	Permission
23/01221/FULLN	Stockbridge House, High Street, Stockbridge,	Retrospective replacement of outbuildings with outbuilding to provide storage for garden machinery and potting shed	Withdrawn
23/01490/TREEN	Meadow Court, High Street, Stockbridge	4 Crack Willow - Fell	Permission
23/01046/FULLN	Stockbridge Telephone Exchange High Street Stockbridge Hampshire	Creation of secure storage compound including 2 storage containers and perimeter fence.	Withdrawn

#### c. To note decisions awaited

Number	Address	Description	Date
23/01994/LBWN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Internal alterations and removal of modern fabric to form new openings and reinstatement of existing openings; removal of modern stud wall between playroom and snug;	28/08/23



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		reinstatement of openings either side of the snug chimney; reinstatement of doorway between bedroom and ensuite, window alterations and addition of ensuite	
23/01993/FULLN	Green Place Little Somborne Stockbridge Hampshire SO20 6HW	Replacement windows in north, and west elevations	28/08/23
23/01521/FULLN	Greyhound Inn High Street Stockbridge Hampshire SO20 6	Temporary canopy	21/07/23
23/01528/FULLN	Penny Lane Barn Penny Lane Stockbridge Hampshire SO20 6JJ	Conversion of agricultural barn to form a single dwelling	21/07/23
21/02064/FULLN	Greyhound On The Test High Street Stockbridge Hampshire SO20 6EY	Demolition and replacement of existing fishing hut (re-submission of 18/01444/FULLN)	24/08/21

- d. **Enforcement** – to note any enforcement matters  
There were none.

**C/23/101**      **Health and Safety**  
There were none.

**C/23/102**      **Items for next agenda and date of next meeting**  
The next Council meeting is due to be held on 19<sup>th</sup> October 2023 at the Town Hall. The Council agreed to donate the fee that would have been paid to the Town Hall to the Scout group.  
Items for the next agenda:  
Lancaster House  
Village Design Statement  
HCC's parking survey  
Christmas WG  
80<sup>th</sup> Anniversary D-Day

**Action: Clerk**

The meeting closed at 9:50pm.

Signed.....

Date.....